

# CIO Weekly Dashboard Report

## Enterprise Projects

12/2/2002 8:09:34 AM

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
1	Continuity of Operations Audit - OIG	Fillinich, Mike Feely, Harry	Yellow		Complete Audit	Kick off meeting is scheduled for July 18th. The department has a lead on this audit. ED has scheduled a meeting for November 15, 2002. 11/13 Exit Conference will be held on 11/15. 11/21 The Exit was held and FSA has some work in the area of Disaster Recovery and the VDC. The final report is expected around Thanksgiving.	11/25/2002
2	Database Quality Certification	Hill, Denise	Yellow	9/30/02	50% of Databases in the certification process	FSA has met the requirement by placing DLOS, DLCS, DMCS, and NSLDS in the process. IT Management provided the logical and physical models, collected under the prior Consistent Data efforts, to ED/CIO. The "next steps" plan is being developed. 9/19: Hill & Feely met with Lair, Fletcher & Graham...crafted a plan to use relevant information from present contractors' surveillance, and to create large extracts from production dB's for testing by Lair's software when such was needed. 10/28: Database Accreditation and Certification completed individual briefings with the system DBA's and received general agreement from group. 5C clearance paperwork submitted 10/2. Paperwork for access to the systems is pending. 11/26 - Still working to get project plan, regular updates, and outstanding items from ED/CIO.	12/2/2002
3	Department-wide GPEA	Feely, Harry Salvage, Rob	Green	9/30/03	Meet GPEA requirements	Harry Feely and Rob Salvage were asked by OM to co-chair the Department-wide GPEA effort. They have developed a Strategy, briefed the IMWG and plan to meet with key department Senior Managers to discuss an approach.	11/25/2002
4	EA Vision briefing to key Department personnel	Hill, Denise Feely, Harry	Yellow	12/12/02	1. Communication on EA Vision to key departmental personnel 2. Enhanced awareness of the EA project 3. Buy-in for the next steps	The team is currently meeting with Senior Leaders to brief them on the Enterprise Architecture Vision and receive their comments for incorporation in the vision. 11/26/02 - The team met with Terri Shaw, Steve Hawald, Mike Munoz, Stephen Fletcher, and Cathy Lewis. Meetings are scheduled through Dec. 12th.	12/2/2002
5	eLoans Initiative	Coleman, Charlie Pemberton, Tina	Green	Ongoing		As a follow-up to the November 7 eLoans briefing to the President's Management Council (PMC) E-Gov Committee where the Committee indicated it was 'on-board' with the 'value add' recommendations and reclassified eLoans to a 'Level 2 - Agency Coalition Driven' initiative, the eLoans team drafted a letter for Bill Hansen to the partner agency Deputy Secretaries requesting commitments for funding/staffing to move eLoans forward in FY03.	11/25/2002
6	Enterprise ITR Initiative: Creating customer solutions	Kuriatnikova, Carole	Green	12/15/2002	Customer solution program	Continue to wait for FY03 priorities to be decided upon. Presented a Customer Planning status update at the CIO Strategic Meeting. The CIO Leadership group recommended a status update be given to the FSA senior leaders through an interactive presentation. This should include an endorsement by Deb Wiley and a show of support from the three business units targeted in the implementation plan to be completed by 12/15/02. Initial customer planning meeting was held with Human Resources (Calvin Thomas) on 9/27. Thomas asked that his ITR (Kuriatnikova) check back with him in 3-4 weeks after FSA had set priorities for FY03 and allocated funding.	11/25/2002

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
7	Executive Conference Room	Roland, Marguerite Feely, Harry	Green	2/01/03	Completed conference room	Received a proposal from Criticom. AV Washington delivered requirements document. Met with Steve Finch on April 10th. A conference with AV Washington occurred on Monday, 4/24. AV Washington sent an updated requirements. A meeting with Finch was held on 5/17. AV Washington brought in a Drapery Company. We received a proposal on June 28th. Met with Candy on July 3rd to review capability of room. Receive updated proposal on July 15th. Wrote SOO. 7/25 Harry will talk with Rosco to define approach for contractor. August 12, 2002: Acquisitions Department sent an SOO and RFP to three bidders asking for bids within seven days. Decision and award to be made immediately after. Proposals have been evaluated and documented. FSA has completed their portion of the funding request. 9/12 Final approval is needed from Glen Perry. 9/28 AV Washington was awarded contract. 10/11 AV Washington was asked to put the work on hold until a final decision is recieved from COO. 10/18 Feely will discuss the implications with Shaw to determine the next steps. 11/12 Feely met with Shaw. There is about 19K in termination fees. Shaw wants to know cost of only installing Audio portion of the contract.	11/25/2002
8	GAO - Homeland Security Information Technology Funding	Feely, Harry	Yellow			7/15 An entrance conference was held on 7/18. August 12, 2002: 10/11 No additional activity	10/21/2002
9	GAO Entrance Conference on Middleware	Reddy, Ganesh	Green	Ongoing	GAO to determine	"GAO exit conference took place on 11/20/02. Most of the discussion centered around COD. It went very well from an EAI perspective. □'GAO follow-up meeting was held on 8/13/02; ""informal feedback"" from GAO was that the meeting went very well and they were pleased by our answers. GAO requested a followup meeting to address few additional questions, mostly COD related. GAO is interested in IV&V comments of EAI work. 'Another GAO follow-up meeting was held on 11/4/02. EAI team provided all the information GAO requested. Exit meeting is tentatively scheduled for the week of November 18th, 2002."	11/25/2002
10	GISRA Reports to OMB	Boots, Andrew	Yellow	10/31/2002	Quarterly POA&M Report	FSA has reviewed and commented on Departmental quarterly report to OMB. Next report to be submitted by December 31, 2002. FSA providing requested cost information to OCIO, as requested by Deputy. Boots working on more complete picture, waiting for answers from business units.	11/25/2002
11	GPAS Closeout	Seifert, Carol Coleman, Charlie Fillinich, Mike Reddy, Ganesh	Red	1/31/03	All final GPAS items are completed and closed out.	Progress reviews are complete for Business Services, E-CAD and Innovations and Harry. Still awaiting completion for other areas.	11/25/2002
12	Investment Planning & Management	Allison, Steve	Green	Pending	The framework is in draft form. The team is revising the framework based on the issues uncovered during the October walk through. (On-Hold pending funding for resources to support this effort).	The Strategic Planning team is determining FSA's critical actions and funding priorities. Once this has been accomplished, the select phase will be revisited and business cases updated, or created if necessary. FSA/CIO is working closely with ED/CIO to keep them informed of FSA's evolving processes and priorities. Existing business cases (Exhibit 300s) that were submitted in September are currently being updated to address OMB's comments. Both ED/CIO and OMB have been alerted to FSA's comprehensive review of funding priorities.	11/25/2002
13	OIG Audit - Phase Two - Clinger Cohen Capital Planning Investment	Allison, Steve	Green	Pending	Audit Report	ED CIO indicates that the initial survey is scheduled to be done by Jan 31, 2003. At that time the IG will have a better estimate to provide FSA with audit completion milestones.	11/25/2002

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
14	Specialized training for IT Security personnel	Boots, Andrew	Green	12/31/2002	Completed training for all FSA personnel identified.	List of courses provided to all FSA "security" personnel on 8/20. Each must take two courses from list (on web, free). On track to complete by 12/31/02. Regular reports now being received from OCIO. S&P team reconciling and following up with FSA non-completers. Many Departmental (and FSA) staff complaining about quality of courses and flakiness of courseware; OCIO following up with vendor.	11/25/2002
15	Strategic Planning with One/Ed	Feely, Harry	Yellow	6/01/2003	Revised work plan from ED CIO	This item should be renamed to Strategic Planning with One/ED and assigned a new owner. The review of the alignment of business processes under the One/Ed project will influence the ED/CIO - FSA/CIO direction.	11/4/2002
16	Video Teleconferencing / Distance Learning	Wadsworth, Pam	Green	FY 03-04 (tba)	Distant learning for FSA	A joint conference identified the priorities, chain-of-command, service levels, etc. of the platform installed at the department. A synopsis is being formulated for delivery to the General Manager of the Schools Channel and the Director of FSA U. Awaiting comments on synopsis/presentation from ED OCIO before finalizing. (no change)	11/25/2002
17	VTC Conference Rooms	Shehata, Baha Feely, Harry	Yellow	10/31/2002	Completed conference rooms	GSA approved the Quality Work Group's Proposal and started the modifications for the VTC rooms in UCP. The FSA Admin. Sent a message out to notify all, that these rooms are off-limit between 9/17 – 9/30, 2002. FSA-CIO and ED-CIO are scheduling the equipment installation in these rooms. The schedule calls for completion of all VTC by the last week of October.	10/21/2002
18	XACTA implementation	Boots, Andrew Wilson, Keith	Green	12/31/02	C&A packages for all FSA systems	This system is now called EDCAS (Education Certificatin & Accreditation System). Hardware and software in place for hosting at VDC. EDCAS must be certified and accredited before it is used. Next Department/EDNET Tech Review Board scheduled for 12/11.	11/25/2002

#### Key




Green	On Schedule
Yellow	Minor schedule slippage / manageable issues
Red	Significant impact to project schedule

# CIO Weekly Dashboard Report




## Cross - Cutting Team Projects

12/2/2002 8:10:02 AM

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
1	Balanced Scorecard	Haldane, Mary	<span>Red</span>	11/20/02	CIO Balanced Scorecard	Draft Balanced Scorecard (BSC) presented to Steve Hawald on 8//02 Offiste held 9/10/02. BSC finalized 9/23/02. Datasheets, and accompanying data for Phase I items, due 10/15/02 have been received from all data owners except Mike Fillinich and Ganesh Reddy as of 11/7. Meetings with data owners are in progress to discuss the data provided to develop the text for the quarterly report. The report is scheduled for the end of November. BSC was presented to staff at the All Hands Meeting 11/12/02, followed by discussion at Directors's staff meetings to obtain feedback. All feedback is due by 11/20.	11/18/2002
2	CFC for FSA	Thompson, Coretta Williams, Stephanie	<span>Green</span>	12/31/02	Reaching CIO goal for CFC	Employees are continuing to submit pledge cards. A meeting was held 11/12/02 for the keyworkers to plan fundraisers for the CFC campaign. A bake sale/raffle is tentatively scheduled for 12/04/02, and will be held in the lobby. Various CFC organizations will be invited to attend. CFC contributions will be collected until December 15th. (No Change)	11/25/2002
3	Enterprise Architecture with ED	Hill, Denise	<span>Green</span>	Pending	Approved framework	The framework is in draft form. The team is revising the framework based on the issues uncovered during the October walk through. (On-Hold pending funding for resources to support this effort).	12/2/2002
4	FSA and CIO Alignment and Strategic Plan	Hawald, Steve Feely, Harry	<span>Green</span>	12/15/02	CIO Strategies and Action Plan	Continue FSA strategies planning sessions until FSA plans are final, then align CIO strategies, action plans and budgetwith FSA. 10/11 Meetings are on track as scheduled. Next meeting is 10/21/02 and thus far CIO has been ahead of the curb all the way. 11/14 Continuing to update CIO Strategic Plan to support FSA.	11/25/2002
5	FSANet CIO Pages Update	Kuriatnikova, Carole Merchant, Denise	<span>Green</span>	Ongoing	CIO content on FSANet	Need Steve Hawald's decision on outdated content that is recommended for deletion. IT Management needs to determine content owner for the Technology Handbook (in its entirety, not just individual sections). The Tech Handbook consists of over 3000 pages. Met with Fillinich to discuss options for improving content deployment on the extranet. The extranet has been taken offline per Tom Pestka. Evaluated Mod Partner deliverables and gave Steve Allison a list of the missing ones. Worked on a proposal to convert the Tech Handbook to HTML and have requested a meeting with Harry Feely to discuss using CIO Technical Support Task Order funds to accomplish this task.	11/25/2002
6	GAO - PBO Audit	Feely, Harry	<span>Yellow</span>		Completed Audit	FSA and contractor personnel working on NIST, CIP, and Inventory worksheets for Team by July 22 for submission to ED July 29. Submitted July 29.	10/21/2002
7	Gartner's Audit/Scoreboard on CSC Virtual Data Center Contract	Jarmusik, Richard	<span>Green</span>	11/09/02	Gap Analysis of CSC scorecard and recommendation	The plan is ready for review with CIO Mark Snead, and Accenture Need to schedule time on the Monday PM meeting. No change in status. Working to get on Steve's calendar. Meeting is scheduled for Friday 10/11/02. Review completed , followup up Gartner to schedule a presentation Target the week of Nov 4.Gartner presentation took place Nov 18th. Action is now for FSA to decide on next steps. Rich J to contact gartner for Samples Due 11/29.Rich J has forwarded artifacts to Steve, and Mike and Rob Okeefe. 11/26/02	12/2/2002

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last Updated
8	Hire Personnel	Burton, Joy		Pending	Fill Critical Vacancies	All requests must be approved by Terri Shaw. Outstanding Certs for GS-13 and GS-14 have been cancelled. No update	11/25/2002
9	Lobby Monitor	Roland, Marguerite Wadsworth, Pam		12/15/2002	Lobby Monitor is running with improved processes	The low tech approach to the lobby monitor using Power Point is in operation. Activities this week included ongoing maintenance in timing of slides, the removal of outdated material, and adding new-approved slides. The award of the contract on 8/01 to ROH will establish an automated approach. 9/5 ROH plans to deliver the software by 9/9. Test plans have been created. We want to implement the software by 9/30/02. The line for Cable TV is now available. 9/13 The software was recieved. There are some installation concerns that ROH plans to solve on 9/16. 9/29 The implementation plan for the Lobby Monitor needs to be re-evaluated based on the MOnitor's instability for over a week. The problem seems to be resolved, however, no additional testing withl be performed until the monitor in production is stable. 10/18 The memory to support the monitor will be installed on Monday, 10/21. Testing of the software has begun. 10/24 Testing of the second version of the software has begun, the software seems adequate. 11/7 The memory for the monitor was installed by WAVECREST and ROH on 11/7. The ability to backup the drive is now available. 11/13 Procedures on backing up system will be written. Need to determine next steps.	11/25/2002
10	Testing / Quality Assurance / CM briefing for COO	Reddy, Ganesh Rockis, Mike		12/30/02		Release Management presentation was reviewed by Steve and accepted for delivery to Terri Shaw. Release Management team is working on a follow-up presentation by the end of Dec. 02..Final drafts were delivered to Steve Hawald afternoon of 09/26/02 for review and edit. Charlie Coleman recirculated the draft document to Harry Feely, FSA CIO Directors, Accenture, and CSC on 10/22/02. I will be reviewed by Steve this week. Second version of this presentation is under development by the Release Management Team. Tentatively scheduled for review with Steve On 11/13/02.	12/2/2002

#### Key

	On Schedule
	Minor schedule slippage / manageable issues
	Significant impact to project schedule

**SFA Project**

See mod  
partner  
summary  
attached

# CIO Weekly Dashboard Report

**Single Team Projects****12/2/2002 8:09:50 AM**

No.	Project Name	Point Person	Status	Due Date	Results or Deliverables	Updates/Issues	Last updated
1	Clinger Cohen Audit / Survey of Enterprise Architecture	Hill, Denise	Yellow		Completed Clinger Cohen Audit	Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is subject to receiving funding.	11/25/2002
2	GAO Personally Identifiable Information Audit	Feely, Harry	Yellow		Completed Personally Identifiable Information Audit	Met with OIG concerning FAFSA - 2/19. GAO held working group meetings with FAFSA 4/4 and 4/5. 7/23 Draft Department to Congress was sent. Response was provided.	10/21/2002
3	OIG - 'Review of Accenture Contact	Feely, Harry Seifert, Carol	Yellow		Audit Report	The OIG conducted an Exit Conference to discuss the findings related to its review of the Accenture contract. The exit conference was held on Tuesday, September 17, 2002. The 3 main points that will be addressed in a forthcoming draft report deal with: performance measures in task orders, ensuring that an annual market analysis is performed on the Accenture contract, and reviewing the CDS SIS baseline costs. Waiting for GAO draft. 10/11 the DRAFT report was received. Carol Seifert and Janet worked together to provide a consolidated response.	10/21/2002
4	VDC/CIO Management Meetings	Wilson, Keith Fillinich, Mike Snead, Mark Jarmusik, Richard	Yellow	10/31/2002	Customer Input	Begun scheduling October VDC Budget meetings with GMs. Conducted final meeting with Jim Lynch on FMS upcoming changes and budget issues.	10/21/2002

**Key**

Green	On Schedule
Yellow	Minor schedule slippage / manageable issues
Red	Significant impact to project schedule